

SILENT AUCTION COMMITTEE SIGN UP FORM

Dear Parents,

It's hard to believe summer is over and we are starting another school year!

Even more unbelievable is that the Silent Auction Committee is already planning our auction for the fall! It's VERY important for us to have a successful auction this year and we need all the help we can get! Please read over and check off any areas in which you would like to help and return to school. Our first meeting will be **Wednesday, September 9th** at the school after drop off.

****this year's auction is scheduled for Saturday, November 14th at 6pm at the Waynesboro Country Club****

_____ **Donation Committee**- help obtain items for the silent/live auction (obtain/pick up items, collect ads)

_____ **Phone Calls** - help make follow up phone calls to local businesses, etc.

_____ **Booklet Committee** – helps create the auction booklet

_____ **Decoration/Centerpiece Committee** – help make our auction lovely

_____ **Classroom Liaison** – need parent volunteer to coordinate classroom donations from each room.

_____ **Sorting/Cataloging/Packing** - meets the week prior to the auction to prepare

_____ **Transportation** – load cars to help transport items to Waynesboro (Friday before the auction)

_____ **Set up** – get Country Club ready for the auction (Saturday morning 8am- Noon)

_____ **Host/Hostess**- sell raffle tickets/run money board (during auction)

_____ **Station helper**- collect bid cards from various stations after auction has ended.

_____ **Tear Down** – help clean up after the auction, pack items for guests, carry items to cars etc.

NAME: _____

E-mail: _____ phone#: _____